



Job - Work

Job work → any treatment / process undertaken by a person, on goods belonging to another registered person.

Any amount that Supplier is liable to pay in relation to the supply but which has been incurred by the recipient will form

Principal can also send inputs / capital goods directly to the job - worker without bringing them to his premises.
& can still avail ITC.

Principal (Registered Person) is allowed to send inputs / capital Goods without payment of Tax to a job worker

The Capital Goods sent for job work should either be returned to the principal / must be supplied from job work's premises within 3 yrs [extendible by another 2 yrs]

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from sending them to job worker [but in case, directly supplied then time from receipt of Input / C.G. from Supplier by job worker].

Input Goods → within 1 yr [Extendible by another 1 yr].

The facility of Supply of Goods by principal to 3rd party directly from the premises of job - worker, (on payment of Tax in India or without payment of Tax for export), may be availed by principal on declaring premise of job worker as his additional place of business in registration.



However, such declaration is not required by Principal if:-

- i) job worker is registered. u/s 25.
- ii) Principal is engaged in supply of notified goods.

In such cases, Supply of Goods will be regarded as Supply by Principal & Not Job worker.

In case of Exports directly from POB of Job worker, LUT or Bond shall be executed by Principal.

* If the Inputs or CG are not received back by Principal or are not supplied from POB of Job worker within time limit, it would be deemed to be Supply made by Principal.



on the day when goods sent (or Rpt by Job worker if sent directly).



Thus Principal would be liable to pay tax along with interest.

However the time limits does not apply to moulds/dies/jigs/fixtures/tools.

* Principal is responsible to maintain proper accounts of Job work related Inputs & Capital Goods.

Waste/Scrap may be supplied by Job worker directly from his place of business on payment of Tax (or else by Principal).



Procedure for Sending Goods to Job Worker →

Before supply of Goods to Job-worker, the Principal would be required to send intimation to the Proper Officer, containing details of description of inputs to be sent & nature of processing. also contain details of other Job-workers, if any.

The Inputs/Capital Goods shall be sent to the Job worker under the cover of a delivery challan issued by the Principal.

(+) An E-way Bill shall also be issued.

If Goods are sent by one job worker to another, challan may be issued either by Principal/Job Worker.

Challan Issued by Principal may be endorsed by Transferee Job worker to transfer Job worker.

* The details of challan in respect of goods dispatched to a Job worker/received from Job worker during a quarter shall be included in form GST-ITC-04 furnished for that period on/before 25th day of month succeeding the said quarter.

Special Procedures:-



Date _____

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1. Goods are sent by Principal to only 1 Job worker →
Delivery challan shall contain details u/rule 55, (date/no. of challan)
name/address/GSTIN of Consignor & consignee / HSN Code / descrip of Goods /
Qty / Tax Value / Rate / Amt / POS / Signature.

The Principal shall prepare in Triplicate, the delivery challan.
2 Copies to Job worker.

Job worker should send 1 copy of challan along with goods,
while returning them to principal.

Principal → Intimation to → Jurisdictional Officer.

Piecemeal return of goods → fresh delivery challan.

E-way Bill shall be generated either by Principal / Job worker (regd).
Irrespective of value of consignment.

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