

60 days study planner for company laws and practice

Day	Topic	Hours
1	Introduction to Company Law & Nature of Company	3 hrs
2	Types of Companies	3 hrs
3	Corporate Personality & Lifting of Corporate Veil	3 hrs
4	Promotion & Promoters	3 hrs
5	Incorporation of Company	3 hrs
6	Memorandum of Association (MOA)	3 hrs
7	Articles of Association (AOA)	3 hrs
8	Doctrine of Ultra Vires & Constructive Notice	3 hrs
9	Doctrine of Indoor Management	3 hrs
10	Prospectus – Meaning & Types	3 hrs
11	Contents of Prospectus & Misstatement	3 hrs
12	Allotment of Securities	3 hrs
13	Share Capital – Meaning & Types	3 hrs
14	Issue of Shares	3 hrs

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Day	Topic	Hours
15	Transfer & Transmission of Shares	3 hrs
16	Buyback of Shares	3 hrs
17	Reduction of Share Capital	3 hrs
18	Membership in Company	3 hrs
19	Rights & Liabilities of Members	3 hrs
20	Register of Members	3 hrs
21	Directors – Appointment & Qualifications	3 hrs
22	Duties & Powers of Directors	3 hrs
23	Disqualification & Removal of Directors	3 hrs
24	Board Meetings	3 hrs
25	Committees of Board	3 hrs
26	Key Managerial Personnel (KMP)	3 hrs
27	Managerial Remuneration	3 hrs
28	Company Secretary – Role & Responsibilities	3 hrs
29	General Meetings – Types	3 hrs

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Day	Topic	Hours
30	Notice of Meeting	3 hrs
31	Quorum & Voting	3 hrs
32	Resolutions & Minutes	3 hrs
33	Postal Ballot & E-Voting	3 hrs
34	Accounts of Company	3 hrs
35	Financial Statements	3 hrs
36	Auditor – Appointment & Powers	3 hrs
37	Auditor – Duties & Removal	3 hrs
38	Dividend – Declaration & Payment	3 hrs
39	Deposits	3 hrs
40	Charges	3 hrs
41	Inspection & Investigation	3 hrs
42	Compromises & Arrangements	3 hrs
43	Oppression & Mismanagement	3 hrs
44	Corporate Social Responsibility (CSR)	3 hrs

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Day	Topic	Hours
45	NCLT & NCLAT	3 hrs
46	Dormant Company	3 hrs
47	Producer Company	3 hrs
48	Government Companies	3 hrs
49	Revision – Incorporation, MOA & AOA	3 hrs
50	Revision – Prospectus & Share Capital	3 hrs
51	Revision – Members & Share Transfer	3 hrs
52	Revision – Directors	3 hrs
53	Revision – Meetings	3 hrs
54	Revision – Accounts & Audit	3 hrs
55	Revision – Dividend & Charges	3 hrs
56	Revision – CSR & NCLT	3 hrs
57	Practice Questions	3 hrs
58	Past Year Questions	3 hrs
59	Mock Test	3 hrs

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Day	Topic	Hours
60	Final Quick Revision	3 hrs